

**TITLE 14  
PROCEDURAL RULE  
WEST VIRGINIA BOARD OF OPTOMETRY  
  
SERIES 6  
EXAMINATION AND SCORING POLICY**

**§14-6-1. General.**

1.1. Scope. -- This rule establishes the procedures that shall be followed in the preparation, administration, and scoring of the examination(s) of The West Virginia Board of Optometry.

1.2. Authority. -- W. Va. Code §30-8-1 et seq.

1.3. Filing Date. -- January 21, 2003.

1.4. Effective Date. -- February 21, 2003.

**§14-6-2. Anonymity.**

The identity of the examinee shall be strictly protected throughout the testing process.

2.1. After the candidates have arrived, the Secretary or his designee shall have each examinee draw a piece of paper that contains a unique number. This number shall be used during the testing procedure to ensure anonymity of the examinee.

2.2. The Secretary, as an added safeguard, shall place the examinee's unique number in a sealed envelope along with the examinee's 7-digit telephone number.

2.3. At the beginning of any video-recorded oral examination, the examinee shall state his or her unique number. The examiners shall question the applicant on any and all topics necessary to value the candidate's competency to practice optometry.

2.4. After the scores have been determined and averaged, the Secretary shall then open the envelope and match the applicants' numbers with their names.

**§14-6-3. Preparation.**

3.1. The President of the West Virginia Board of Optometry shall appoint members to an Examination Committee consisting of two or more Board members (including the Secretary) to prepare examinations deemed appropriate to test those subject areas necessary to ensure the safe practice of optometry.

3.2. Each board member shall prepare questions for the examination(s). The examiner shall print each question and follow it with the correct response.

**§14-6-4. Grading.**

4.1. The number of points achieved by each examinee for all questions divided by the total number of possible points, expressed as a percentage, shall be the score reported to the Secretary.

**§14-6-5. Pass-Fail Scoring.**

5.1. Scores recorded by each participating member of the board shall be tabulated and averaged for each examinee. Candidates shall pass the Board examination if they successfully achieve a 75% average for the examination.